Daniel Raphael

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**EDUCATION:**

## Manhattanville College | Purchase, NY *- BA in Political Science, Minor in Philosophy*

September 2012 - May 2016

* Overall GPA: 3.3
* Awards: Provost Fellowship, Duschene’s Scholarship

**WORK EXPERIENCE:**

**Fancy.com***|* ***New York, NY****- Paid Contract Worke*r

July 18-ongoing

* Conduct GDPR compliance research
* Perform E-commerce research

## Aspiris | New York, NY- *Technology Assistant and Paid Contract Worker*

December 2016- June 2018

* Provided assistance for clients with service tickets and technology requests
* Wrote technical documents at request of management
* Troubleshot diverse technology problems for users with varying technological experience in a large not-for-profit organization.

## Ellucian (Manhattanville College)| Purchase, NY*- Desktop Specialist, Part Time (paid)*

September 2014 - May 2016

* Managed between 2 and 7 media service assistants.
* Delegated IT support tickets among the team.
* Troubleshot technical issues.
* Promoted from IT Assistant to Desktop Specialist.

## Huffington Post | New York, NY*- Independent Writer*

December 2013 - 2017

* Wrote several articles on international and domestic politics

**Volunteer/Internships:**

## The Advance Group | New York, NY *- Intern*: Planned and executed PR campaign for voter registration organization: *May 2015-August 2015*

## Imani House | Brooklyn, NY *- Intern*: Developed email campaigns to drive donations from subscriber list. Managed social media accounts: *May 2014- August 2014*

**Gay Men’s Health Crisis | New York, NY*-*** *Volunteer*:Conducted ongoing research to update donor database and prepared and served food to low income, HIV+ clients: *December 2012-August 2013*

**SKILLS:**

Excellent knowledge of MS Office, Windows & Android OS. Proficient with basic Mac OS issues. Strong keyboarding skills and web research abilities, excellent at troubleshooting technology problems and A/V set-up in a variety of settings. Strong interpersonal sensitivity.